



# Florida Model Task Force Agenda

November 9-10, 2009

Orlando, FL

## **Monday, November 9, 2009**

- 8:30 AM – 9:45 AM      Panel Discussions (Concurrent meetings in separate rooms)  
                                    Transit Surveys  
                                    Time-of-Day Modeling  
                                    Land Use Modeling  
                                    Advanced Toll Modeling
- 10:00 AM – 12:00      Committee Meetings (Concurrent meetings in separate rooms)  
                                    GIS & Data Committees  
                                    Transit Committee  
                                    Model Advancement Committee
- 1:30 PM – 1:45 PM      Tri-chair Welcome/Meeting Objectives
- 1:45 PM – 2:30 PM      Committee Updates/Current Issues
- 2:30 PM – 3:00 PM      Model Task Force Priorities: Process and Survey Results
- 3:00 PM – 3:15 PM      BREAK
- 3:15 PM – 4:00 PM      Current Status of FSUTMS Practice
- 4:00 PM – 5:30 PM      Citilabs Voyager Update

## **Tuesday, November 10, 2009**

- 8:30 AM – 9:00 AM      State and Federal Legislation Affecting Florida Modeling
- 9:00 AM – 10:30 AM     Air Quality Standards and Air Quality Post Processor
- 10:30 AM – 10:45 AM    BREAK
- 10:45 AM – 12:00 PM    Responses to MTF Priorities  
                                    NHTS Data Analysis  
                                    Land Use Modeling  
                                    Time-of-Day Modeling  
                                    Advanced Toll Modeling
- 1:00 PM – 1:45 PM      TRB SHRP2-C10 Project Briefing and Discussion:  
                                    North Florida TPO Advanced Travel Demand Model
- 1:45 PM – 2:00 PM      2060 Florida Transportation Plan and Climate Change issues
- 2:00 PM – 3:15 PM      Future of FSUTMS: A Long-Term Perspective
- 3:15 PM – 3:30 PM      BREAK
- 3:30 PM – 5:00 PM      MTF Administration  
                                    Recognition of Past and Present Members  
                                    Future Leadership of the Model Task Force



# MTF Administrative Guidelines

## **Model Task Force Mission**

- To advance model development and applications to serve the transportation planning needs of the Florida Department of Transportation, MPOs, and local governments.

## **Voting Membership & Procedures**

- All members of the Florida modeling community are eligible to participate in MTF discussions. However, the MTF is sometimes faced with the need to vote on certain issues. At these times, voting-member status is limited to the following:
  - 1 representative from each FDOT District, Turnpike, Metropolitan Planning Organization (MPO), FSUTMS Users' Group, and MTF Committee Chairs not already designated as voting members. Tri-chairs generally abstain from voting unless they are the sole representative from their agency.
  - Other agencies may petition to be added to the voting membership.
- At least one-half of the current voting membership must be present for an issue to be put to a vote.
- Each voting agency should notify FDOT Central Office when their designated voting member has changed.
- A voting member who cannot attend an MTF activity may request a one-time temporary designee with voting privileges by submitting the request in writing via email to FDOT Central Office.
- Individuals may not vote multiple times to represent multiple agencies.

## **MTF Leadership**

- MTF Leadership consists of tri-chairs and committee chairs.
- Nominations for MTF tri-chair positions should be made during full MTF meetings. If the nominee accepts, the nominee's name will be included as a candidate. Voting is conducted with a secret ballot during the full MTF meeting. The candidate with the most votes (a plurality) wins.
- Tri-chairs may be re-elected to their positions.
- If a position becomes vacant mid-term, an election will take place at the next full MTF meeting to complete the term.
- Tri-Chairs
  - Must be public-sector to be eligible.
  - At least 1 MPO staff person and 1 FDOT District staff person.
  - Voting members elect or reelect tri-chairs to 5-year terms.
- Committee Chairs
  - Must be public-sector to be eligible.
  - Must have experience in the technical subject of the committee.
  - Tri-chairs appoint or reappoint committee chairs to 3-year terms.
  - If a committee chair resigns or is unable to fulfill required duties, the tri-chairs will appoint a replacement chairperson to begin a new 3-year term.

## **Committees**

- Committee membership is open to the general modeling community.
- Tri-chairs may dissolve committees or create new committees, subcommittees, or temporary ad hoc committees, as deemed necessary.