****

FMTF Data / GIS Committee Meeting Minutes

**Date: Monday, September 12, 2016**

**Time: 2:00 – 3:00 P.M. EST**

**Where: Web conference**

**Attendees List:**

|  |  |
| --- | --- |
| Daniel Beaty | HNTB Corporation |
| Daniel Miller | RK&K |
| Danyu Shi | BCC Engineering Inc. |
| David Hutchinson | Sarasota/Manatee MPO |
| Elaine Martino | Martino Planning |
| Frank Tabatabaee | FDOT Central Office |
| Gary Kramer | West Florida Regional Planning Council |
| Jeanette Berk | RSG |
| Jerry Graham | Traf-O-Data |
| Kelly Marton | DRMP |
| Krishnan Vishwanathan | Cambridge Systematics |
| Li Jin | Kittelson & Associates |
| Makarand Gawade | RS&H |
| Michael Schmidt | HDR |
| Naveen Eluru | University of Central Florida |
| Nick Lepp | MetroPlan Orlando |
| Peng Zhong Ren | University of Florida |
| Phil Shad | PBS&J |
| Richard Pascoe | Stantec |
| Sheldon Harrisson | Cambridge Systematics |
| Soliman Salem | City of Jacksonville |
| Stephen Lawe | RSG |
| Steve Infanti | Tindale Oliver |
| Sung-Ryong Han | BCC Engineering Inc. |
| Vincent Spahr  | Kimley Horn and Associates |
| Yongqiang Wu | CTS Engineering, Inc. |

Gary Kramer began the meeting. – 2:00pm

**Item 1: Merging of Data / GIS Committee**

* Gary announced that Data and GIS committees are now merged.
* Frank mentioned that the two committee are merged and there will be 64 committee members and 6 friends in the committee now.
* Central Office have to find an alternative for the software as GoToMeeting has a maximum limit of 27 participants. FSUTMS website will be updated for Data and GIS Committee page. FSUTMS Online will reflect the changes soon.

**Item 2: Employment Vendor Update**

Frank provided the following update:

* For the department, the rules for procurement of the data have changed. Earlier, we could use the general contract funds for data acquisition. But, now we have to use different funds and go through procurement office for acquiring data.
* We have to submit Intention to Negotiate (ITN). It will go through several office managers and all the way to Secretary Office and also the procurement head office. Several entities have to approve it, before we go ahead and negotiate the vendors and at that time Central Office will see who will meet the requirement for our request of data. Currently, Thomas Hill is preparing the ITN documents for submittal.
* It will be decided in Central Office, if the data are acquired in enterprise or raw data format. Other offices are asking for the dataset too. It may take close to two months for the processing and it will take few additional weeks before the data are ready for distribution.
* Frank will keep the committee updated about the process.
* Gary emphasized the importance of this data to be available as soon as possible to the MPOs for 2015 year for the 2045 Long Range Transportation Plan updates.
* There were no additional questions from committee members on this update.

**Item 3: Presentation at full MTF meeting on Longitudinal Household Dynamics (LEHD)**

* URL: <http://lehd.ces.census.gov/>
* Krishnan indicated that this website / dataset has been available for a long time and a good resource to understand the data is NCHRP 08-36 (98) report.
* URL for the NCHRP report: [http://onlinepubs.trb.org/onlinepubs/nchrp/docs/NCHRP08-36(98)\_FR.pdf](http://onlinepubs.trb.org/onlinepubs/nchrp/docs/NCHRP08-36%2898%29_FR.pdf)
* The data are updated annually and it is based on QCEW and other data sources. It is a census product and provides information about jobs, workplace characteristics and flow between jobs and homes. Data are available in GIS format.
* Gary indicated there can be a subcommittee to look into this data. They can present the information during full MTF meeting.
* **Subcommittee:** Krishnan Vishwanathan, Dan Beaty, Richard Pascoe and Daniel Miller.
* Frank said it will be great, if the group can provide a presentation to orient people on how to acquire the data and run specific queries from the website and also provide an overview of the data.
* Gary indicated that the volunteers can give update in couple of weeks.

**Item 4: Presentation at full MTF Meeting on Data Story?**

* URL: [datastoryconsulting.com](http://datastoryconsulting.com/)
* Gary indicated there can be a subcommittee to look into this website. They can present information during full MTF meeting.
* **Subcommittee:** Yongqiang Wu, Richard Pascoe, Sheldon Harrison and Jeannette Berk.
* Gary mentioned that he will provide his Alabama contacts to the subcommittee to get additional information about this website.

**Item 5: Data Inventory and Repository Web site**

* Gary indicated that this is the top priority goal for this committee. He would like to get this website implemented for inclusion on fsutmsonline.net and have further discussion during the Full Model Task Force.

**Item 6: Date of full MTF meeting**

* Frank announced that the 2016 Full Model Task Force meeting is scheduled on Tuesday, December 7th (Start time: 1:00 pm) to Thursday, December 9th.
* Agenda is in works and it will be posted soon. If someone wants to present during the Full Model Task Force, please contact Frank or Central Office for consideration.
* Tentative venue for the meeting is Jamaican Court Embassy Suites - Orlando

**Item 7: Questions from members**

* There were no questions from the committee.
* Gary said Bob or Wilson will provide their thoughts and reasons for merging of Data and GIS committees.
* Gary will send an email to subcommittees for further discussion on the topics in the coming weeks.

 **Action Item:**

* If someone wants to present during the Full Model Task Force, please contact Frank or Central Office for consideration.

Meeting adjourned – 2:35 pm