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FMTF Freight Committee Meeting Minutes

**Date: Wednesday, June 24, 2015**

**Time: 10:30 – 11:30 A.M. EST**

**Where: Web conference**

**Attendees List:**

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| **Ameera Sayeed, FDOT District 2****Frank Tabatabaee, FDOT Central Office****Thomas Hill, FDOT Central Office****Terry Corkery, FDOT Central Office****Gabe Matthews, FDOT Central Office****Min-Tang Li, FDOT District 4****Susan Sadighi, FDOT District 5****Ryan Marks, FDOT District 5****Carlos Castro, FDOT District 6****Brian Hunter, FDOT District 7****Denise Bunnewith, North Florida TPO****Bud Whitehead, Hillsborough County MPO****Sung-Ryong Han, BCC Engineering****Daniel Beagan, Cambridge Systematics** | **Krishnan Viswanathan, CDM Smith****Jerry Graham, Traf-O-Data****Li Jin, Kittelson & Associates****Robert Palmer, RS&H****Zahra Pourabdollahi, RS&H****Santanu Roy, HDR****Maren Outwater, RSG****Colin Smith, RSG****Xia Jin, FIU****Abdul Pinjari, USF****Seckin Ozkul, CUTR/USF****Terry McKloski, AECOM****Heather Lupton, AECOM****Michael Doherty, AECOM** |

Ameera Sayeed began the meeting. – 10:33am

## **Introduction & Attendance**

* What is the process for selecting/identifying committee members and friends?
	+ There is information on FSUTMS online regarding each of the Model Task Force committees.
		- Located under the “Model Task Force” menu item.
		- To make changes to the roster, open the XLS file that is available on the “Freight Committee” page to view the committee members and friends and send an email to Ameera or Frank to request an update.
			* Any new member/friend request will need to go through the committee chair (Ameera Sayeed) for approval.
	+ Each committee has their own rules, regulations, and protocols for membership.

## **Statewide Freight Incorporation for 4-Step and ABM Models**

* Four Step Models
	+ Part of the development of the Statewide Freight Model has been to design the model in a manner where individuals can go in and cut out portions of the models for their regional model.
		- Shifting from QRFM process to commodity-flow process for the freight component of the Statewide Model.
	+ There are plans to use Statewide Passenger and Freight model to carve out a model for District 2 given:
		- A district-wide model does not currently exist for District 2.
		- The freight component is important to the District and that tool does not currently exist.
	+ At this point, the freight model will capture long-haul trips, but we’re still working to capture localized trips.
	+ Current LRTP updates are not including the freight component in their plans.
		- With the introduction of the new Statewide Model, it will allow for an incorporation of the freight component into upcoming LRTP updates.
	+ District 1 is currently carving out their region with the older version of the Statewide Model, with just the heavy trucks, and it appears to be working well.
	+ Aiming to use the Statewide Model as a consistency measure between District/MPO models.
	+ It would be useful to do a comparison of the outputs of the new and old freight model.
* Activity Based Models
	+ North Florida TPO freight component is currently trip-based, with input for long-haul trips from the old freight model.
		- Waiting on new Statewide Model to make updates.
	+ District 7 is looking at prototype tour based model for freight, while working on a full-scale tour based model for the region.
	+ Plan to work with Thomas Hill to provide an example/template for districts to follow during their four step or ABM development process.

**Action Item:**

* **Draft a step-by-step guide for model development to provide guidelines for consistency and eliminate trial and error.**

## **Districts Near Future Updates**

* Upcoming Statewide Model is to include parcel-level data and use Navteq.
	+ This will help to provide more accurate data.
* The provision of a step-by-step guide filters into this item, because it would help Districts to determine what kinds of updates they would like to see in their models.

## **Review/update of FreightSim**

* The FreightSim is almost done, with a full model due date of middle to end of August.
* Forecast year (2040) is to be submitted this coming Friday and then have AECOM review the model.
	+ Focusing on the SIS network, since it is the most critical to Central Office.
	+ Central Office will go through the vetting process before it is released.
* The release of the model will most likely be broadcast through FSUTMS online and its mailing list.

## **New Data Recommendations for Freight Model Enhancement**

* We need to be coordinating with the Data Committee members to look at what data sets they’re using and provide recommendations for data sets that would further enhance freight modeling.
* Committee members need to think about what the next data sets will be in 3 to 5 years that could enhance our freight models.
* Rand McNally data gives more information for freight movements that are off-facility.
* A stronger focus on localized freight movement would be helpful.
* Committee to provide direction on the demands being asked from a freight perspective.
	+ Understanding what we want to do will help to determine what data will need to be acquired.
	+ We shouldn’t go looking for data that doesn’t have a directive from this committee.

**Action Item:**

* **Committee members to provide potential data sets we should be exploring for freight model enhancement.**

Meeting adjourned – 11:30am