# Meeting Notes:

MTF Transit Committee Meeting Teleconference

Meeting notes by Makarand Gawade, RS&H

**Action items in bold**

Attendees:

|  |  |
| --- | --- |
| Scott Seeburger, FDOT District 4  Gabrielle Matthews, FDOT Central Office  Terry Corkery, FDOT Central Office  Chris Wiglesworth, FDOT Central Office  Bob Crawley, FDOT District 1  Krishnan Vishwanathan, Cambridge Systematics  Sheldon Harrison, Cambridge Systematics  Makarand Gawade, RS&H  Denise Bunnewith, North Florida TPO  David Schmitt, AECOM  Jeannette Berk, RSG  Min-Tang Li, DOT District 4  Chunyu Lu, Gannett Fleming | Jason Learned, FDOT District 5  Steve Polzin, USF/CUTR  Steve Ruegg, Parsons Brinkerhoff  Jerry Graham, Traf-O-Data  Dan Macmurphy, Traf-O-Data  Tom Rossi, Cambridge Systematics  Santanu Roy, HDR  Brenda Young, District 5  William Davidson, Dunbar Transportation Consulting  Li Jin, Kittelson Associates  Rob Schiffer, Stantec  Ashu Kumar, AECOM |

Scott Seeburger began the meeting. – 2:00pm

## Item 1: Purpose of Meeting & Introductions

* The meeting purpose is to form and launch teams to address the vision/goals that were presented to the Model Task Force Leadership (MTF) and will guide the Committee’s work this year.
* All Attendees introduced themselves.

## Item 2: Intercity Bus Topic (Brenda Young)

* District 5 conducted research into regional passenger connectivity through intercity bus services within the State.
* The research included exploring the options of intercity travel. The outcomes of the study were an inventory of routes including capacity, frequency, and schedules of intercity bus services in the State.
* It was mentioned that this is the fastest growing mode for intercity travel. The FAST Act has a provision where MPOs have to include it in their long range planning process.
* Brenda asked the Committee to give this topic consideration for technical advancements through the Model Task Force.

**Action Item:**

* **Scott invited Brenda to present the research outcomes in the next meeting (in April) to help facilitate discussion of the Committee’s approach to addressing intercity bus .** 
  + **Brenda will present on the topic during the next meeting**

## Item 3: Committee Vision for 2016

The MTF Tri-Chairs recognized in early 2015 that the main thrust of the MTF comes out of the committees. They asked for the committees to develop goals for 2016. The Transit Committee developed four goals that were presented and accepted by the Tri-Chairs as valuable to pursue. Four teams were formed with discussion of their charges. These teams will meet independently, develop the approach for realizing their specific goal, provide status reports at quarterly committee meetings, develop recommendations, and create action plans for advancing their recommendations.

1. Modeling of Emerging Technologies:

* What emerging technologies should be considered in FSUTMS and how does this fit into the FSUTMS committee structure? These include car sharing (Uber/Lyft), carpooling (UberPool), autonomous and connected vehicles, bike access to transit, bike sharing, and other.
* A literature review is underway to analyze modeling of emerging technologies.
* Travel behavior can be an important aspect to be analyzed to understand impacts of emerging technologies.
* Xiao Ciu (Model Advancement Committee) is starting a group on AVs and is looking to collaborate with this committee.

**Action Item:**

* **Working Group/Subcommittee formed: Dan Macmurphy (Lead), Steve Polzin, Jerry Graham, Santanu Roy, Tom Rossi**

1. Model Update Process Advancement:

* A lot of work was performed by Central Office, a subgroup of the Transit Committee, and PB to outline state-of-the-practice processes that advance transit modeling in Florida that meets FTA expectations. The recommended processes are relevant to updating both transit and highway FSUTMS models.
* The objective of this effort would be to facilitate updating of urban area and regional models around the State with these improved processes.
* The long-range plan updates are the best mechanism for updating models. Thomas Hill suggested in previous discussions that scope language could be developed for inclusion in LRTP update contracts.
* It was proposed to prepare a bullet list of important areas of improvement and come up with the most important list, so that the language to be included can be generated.
* Development of scope language can be performed through a Central Office task work order in the future.
* The inventory of FSUTMS models in the State needs updating.

**Action Item:**

* **Working Group/Subcommittee formed: Jeannette Berk (Lead), Denise Bunnewith, Steve Ruegg, Rob Schiffer**

1. STOPS:

* The Committee would like to encourage and support STOPS usage in the State through education, information dissemination, and best practice guidance.
* The Committee has been active in disseminating STOPS by sponsoring a STOPS introduction by FTA and an applications workshop at two MTF meetings.
* Developing FAQs for publication on FSUTMS Online was suggested at the last MTF meeting.
* FTA is going to partner with the Department to do a training course in the May-June timeframe to introduce STOPS 2.0 and instruct on STOPS calibration and outputs for decision making.

**Action Item:**

* **Working Group/Subcommittee formed: Chris Wigglesworth (Lead), Diane Quigley, Bill Woodford ??? (RSG)**

1. GTFS-FSUTMS Transit Networking and Path building:

* This task will be to look into integrating Google Transit Feeds Specification (GTFS) data into FSUTMS transit networking and pathbuilding processes.
* Open source GTFS path building tools are important as are rules to develop access connectors using this data.
* Some of the important aspects discussed were developing skims, access connectors’ development and interfacing GTFS data with NAVTEQ networks.

**Action Item:**

* **Working Group/Subcommittee formed: David Schmitt (Lead), Jeannette Berk, Jason Learned, Krishnan Vishwanathan, Ashu Kumar, Sheldon Harrison**

## Item 4: Administrative

**Action Item:**

* **Next meeting will be in April**
* **The four subcommittees will have separate meetings.**
* **For the April, meeting, there will be a presentation by Brenda Young on the District 5 intercity travel study, and updates about the different visions/goals from subcommittees.**
* **Presentations on updates to TBEST and the Florida Transit Information System (FTIS) project were proposed for a third quarter meeting.**
* **Scott invited committee members to be mindful of transit-related projects/applications for presentations at the 2016 Model Task Force Meeting in December. Abstracts will be needed around September for consideration.**

Meeting adjourned – 3:30pm